

DIGITAL CHAOS?



Transform Workplace Reality



| Our esteemed clients



Why Us?

Key Strengths of Chrome Infosoft Solutions



A Growing organization since 2009 doing business with organizations across India and Other Countries



Product developed by the MD / Founder right from the first line of code



Configurable Customization



Integration with most of the 3rd Party Tools / Products e.g. SAP



No beating around the bush on Technical feasibility for customizations based on customer needs



Technically strong dedicated team that works aggressively 16 X 7 to meet customer needs



Single Product that is configurable and can be implemented for multiple business functions across the same organization



SLA driven support with personal connect / Easy access to the technical support team












Key Challenges Faced

Our understanding of the most common business challenges faced by Organizations

- Have to handle a lot of sensitive documents
- Lack of a secure place to store documents including drawings and data
- Difficulty in tracking different versions / revisions of documents affecting quality and delivery
- Meeting Compliance and Audit requirements.
- Struggling to meet internal compliance on SOPs of the organization
- Difficulty in standardizing files and folders structure in a centralized secured location creating inefficiencies in providing information when required
- Highly error prone sharing of documents leading to misplacement of documents due to wrong filing / labeling
- Inefficient process for review and approval of documents causing great inconvenience and delays
- Inability to audit, securely share and take the backup of important business documents
- Old method of document collaboration making it extremely hard to find, manage, share and secure information across the organization

How DocPro DMS can help

Advantages of DocPro Document Management System (DMS)

-  Gives you a Competitive Edge because of Compliance, Security and Productivity through Workflow Automation and Streamlining Collaboration.
-  Makes information available / access at a breeze
-  Reduces the reliance on paper and team members that may have the documents on their personal machines, folders on the local file servers
-  Safety and Security – Organizations have confidential and sensitive data that needs to be protected even when it is required to be available for select few teams / employees
*** DocPro Document security tools helps to avert frauds and emergencies (User based rights, Email notifications & Alerts, Audit Trail)*
-  Workflow module helps to configure business processes as per your internal SOPs
-  Quick, Comprehensive and easy to Search documents increasing efficiency
-  Streamlining the Digital Chaos
-  Improved Accuracy
-  Scalability
-  Lower Storage and Supply costs
-  Ensures Compliance with legal and regulatory requirements



Case Studies

ITC Ltd. – ITD Division



ITC is one of India's foremost private sector companies with a diversified presence in FMCG, Hotels, Packaging, Paperboards & Specialty Papers and Agri-Business. The ITD Division has implemented DocPro DMS for various requirements in the Audit and HR Departments.

- ✓ Publish Audit Reports and make them available to the concerned departments
 - ✓ Approval Matrix
 - ✓ Storage of Employee Records
 - ✓ Update the records periodically
- Created a single repository for archiving all Audit Reports functional-area/department wise
 - Made the repository conveniently accessible to users across the division (multiple locations)
 - Configured easy & quick retrieval of documents through multiple search criterion depending on Unit, Function, Period etc.
 - Build necessary controls to ensure Data Confidentiality and Security.

Instituted in 1995, Agilus Diagnostics is India's largest chain of diagnostic laboratories by geographic presence. Agilus network of labs and patient service centers can be found in 34 states and union territories.

- ✓ Implementation across multiple functions – Operations, Procurement, IT Services, Fixed Assets, Legal, Admin
- ✓ Workflow for various functional requirements
- ✓ Storage of Test Report Forms (TRFs) for core operations function
- ✓ Integration with their core operations system

- Scanning the TRFs from their core operations system
- Integration with their core retrieval system with link for the documents in DocPro DMS
- Configured easy & quick retrieval of documents through multiple search criterion
- Created multiple Workflow for procurement, admin, IT services etc. with alerts for TAT and approvals
- Reports and dashboards

Capri Global Capital Ltd.



Capri Global Capital Limited (CGCL) is a non-banking financial company (NBFC) that offers financial services in India. CGCL offers a variety of products, including loans for micro, small, and medium enterprises (MSMEs), home loans, gold loans, construction finance, and car loans.

- ✓ Tracking of physical loan documents using barcodes across the organization network.
- ✓ End-to-end tracking of documents in forward journey as well as reverse journey
- ✓ Barcode inventory management module

- With DocPro DMS Capri Global team instantaneously tracked the physical documents in the organization network.
- DocPro DMS helped in mitigating risks of misplacement of high value loan documents.
- Capri Global team were able to monitor the movement of documents ensuring TAT.

Euronet Services India Pvt. Ltd.



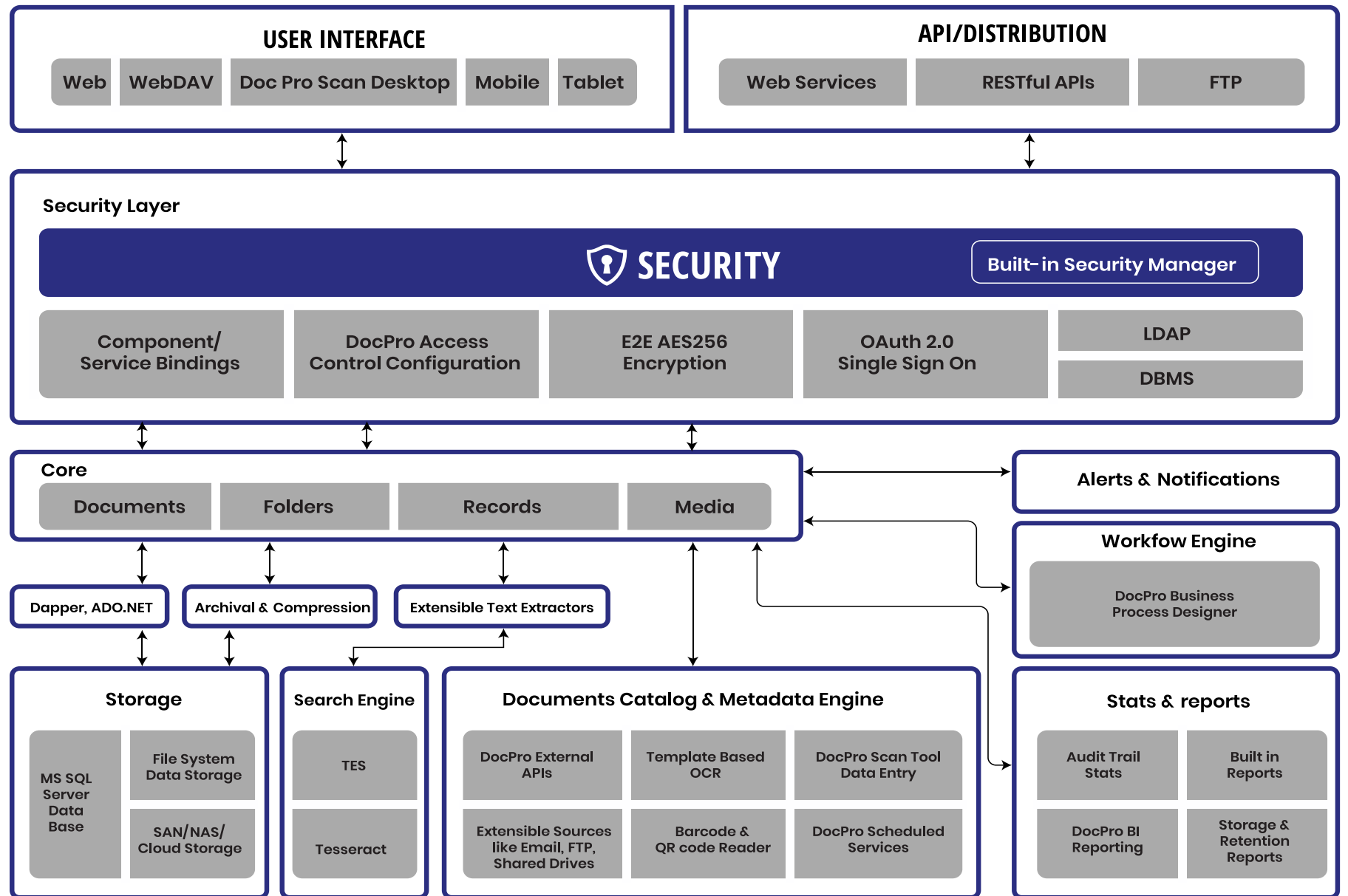
Euronet Worldwide is an American provider of global electronic payment services with headquarters in Leawood, Kansas. It offers automated teller machines (ATM), point of sale (POS) services, credit/debit card services, currency exchange and other electronic financial services and payments software.

- ✓ Storing and Indexing of documents for multiple functions of the organization.
- ✓ Automatic flow of its documents for Euronet in India
- ✓ Faster Processing by eliminating the need for courier of physical hard copies.
- ✓ Minimal human intervention eliminating the scope for human errors.
- ✓ Digital Data Storage Vault to store digital KYC Documents

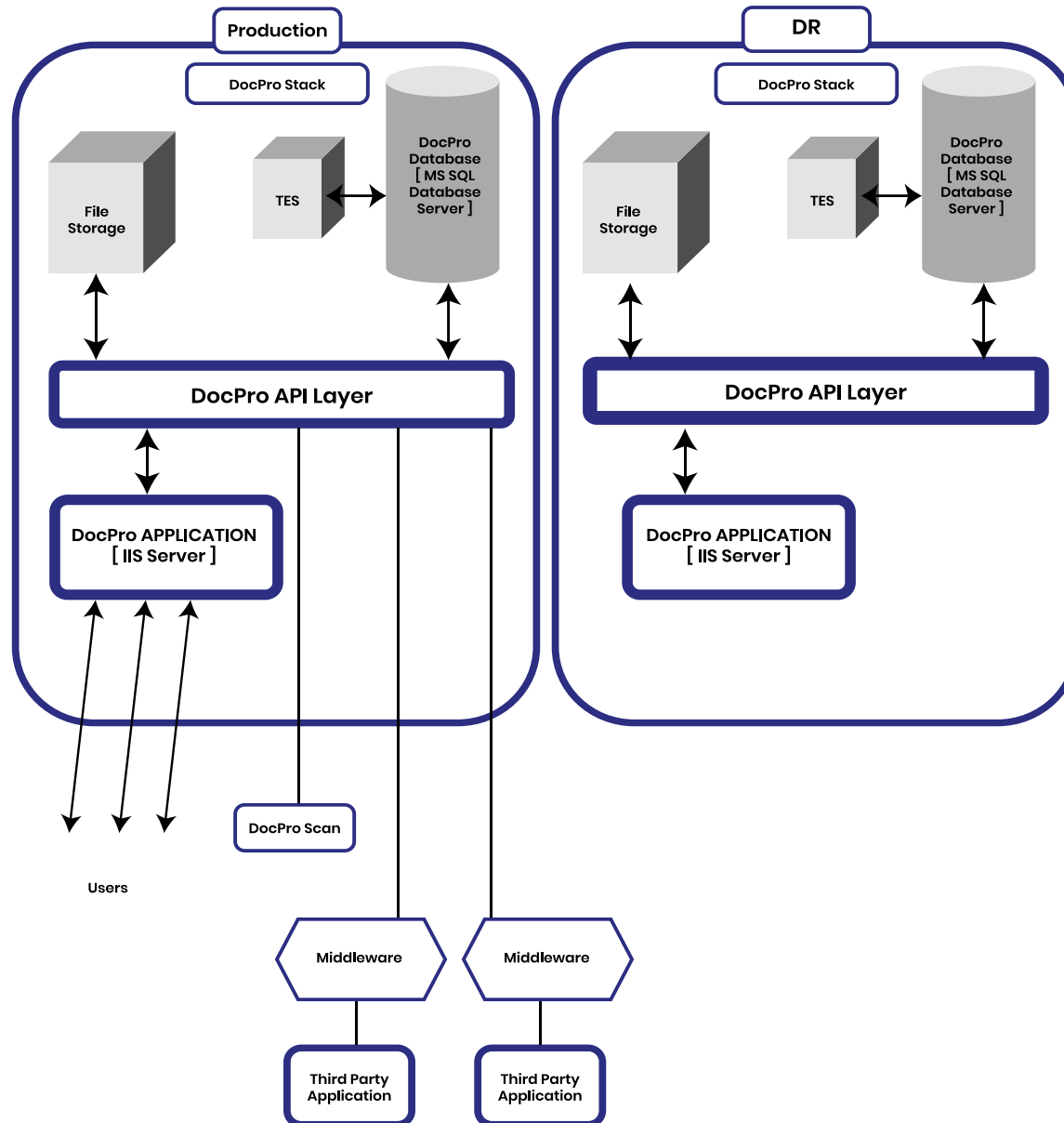
- Implemented High Security: Access Control and Configuration Module
- Easy Upload: Using Document Upload Interface
- Saved upload time: Using Bulk Upload
- Page Level identification: Sections Feature
- Strong Search Capabilities: Search Module
- Version Control
- Collaboration Features: Sharing
- Grouping of Documents: Document Set

Architecture, Server Requirements & Implementation

Technical Architecture



Hardware Architecture



- **On-Premises Deployment**

Ideal for organizations with strict data security policies.

Full control over server infrastructure, data storage, and access permissions.

- **Cloud-Based Deployment (Private/Public Cloud)**

Supports major cloud providers like AWS, Microsoft Azure, and Google Cloud.

Ensures scalability, high availability, and cost efficiency.

- **Hybrid Deployment**

Best of both worlds—critical data can be stored on-premises, while less sensitive documents reside in the cloud.

Provides flexibility and optimized resource utilization.

- **Key Benefits of DocPro's Deployment Flexibility:**

Seamless Compatibility – Works across different IT infrastructures without compatibility issues.

Scalability & Performance – Adapts to growing business needs without downtime.

Security & Compliance – Aligns with industry standards (ISO, GDPR, HIPAA, etc.).

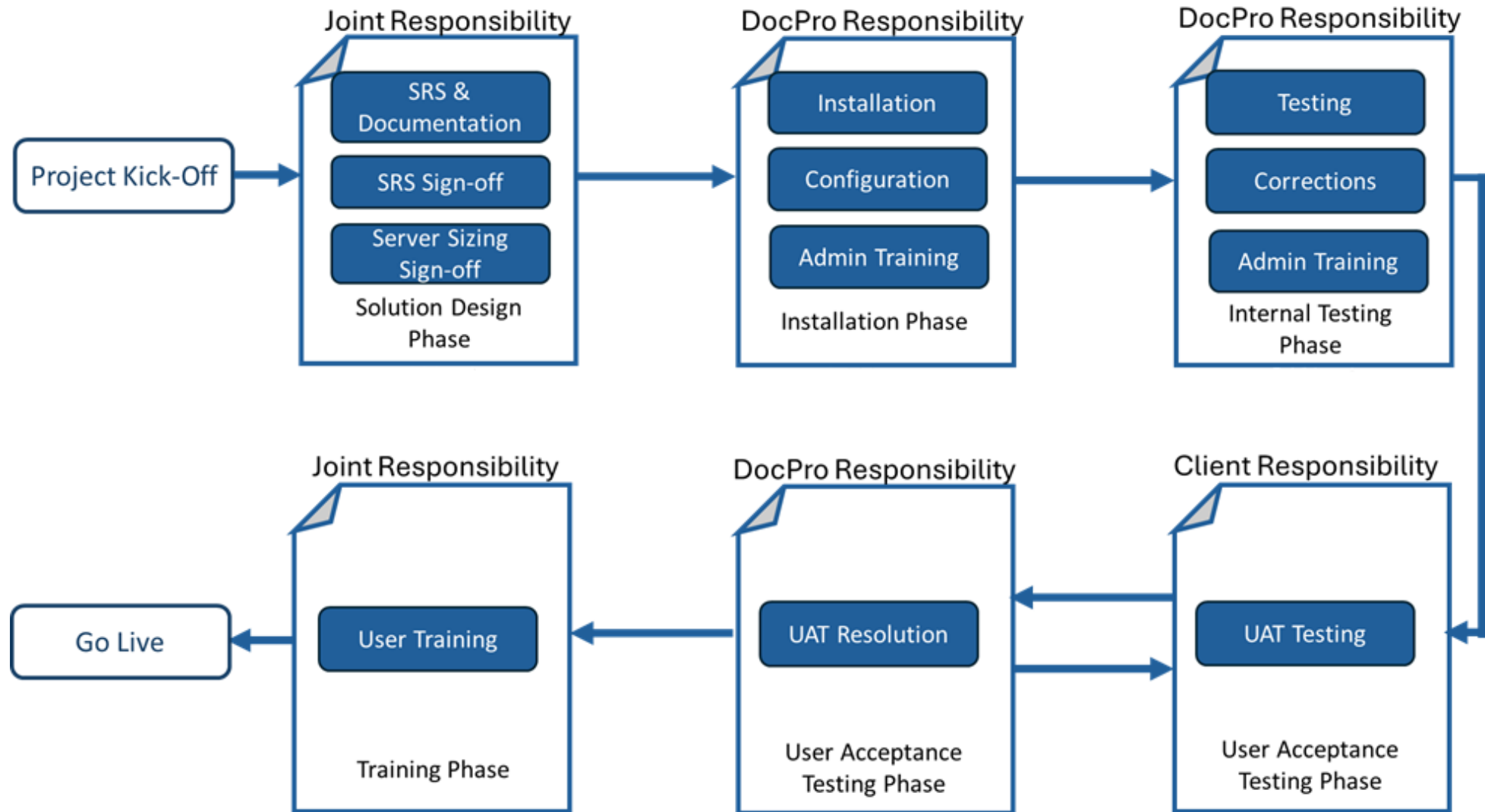
With DocPro DMS, organizations can choose the best-fit deployment model based on their business requirements, ensuring efficiency, security, and operational continuity.

| DocPro DMS - Server Requirements

	Server	OS/DB	CPU	RAM	Storage
Production	DocPro Application Server	Windows 2019 or above	2 socket 8 core (3.2 GHz and above) with capability to increase to 4 socket 8 core	64	1TB
	DocPro DB Server	SQL Server 2019 or above - Standard Edition	2 socket 8 core (3.2 GHz and above) with capability to increase to 4 socket 8 core	64	1TB
	DocPro File Server (If documents are stored on File Server)	Windows 2019 or above	1 socket 8 core (3.2 GHz and above) with capability to increase to 2 socket 8 core later	64	Depending on the number and size of documents.
DR	DocPro Application Server	Windows 2019 or above	2 socket 8 core (3.2 GHz and above) with capability to increase to 4 socket 8 core	64	1TB
	DocPro DB Server	SQL Server 2019 or above - Standard Edition	2 socket 8 core (3.2 GHz and above) with capability to increase to 4 socket 8 core	64	1TB
	DocPro File Server (If documents are stored on File Server)	Windows 2019 or above	1 socket 8 core (3.2 GHz and above) with capability to increase to 2 socket 8 core later	64	Depending on the number and size of documents.

Hardware requirement may vary depending on number of users, number/size of documents, images and transaction load. This hardware sizing is for 300 concurrent users

| DocPro Implementation Roadmap



The Organization & The Product

| About Us

Our Journey

- ❖ **Early Beginnings:** We started working with India's leading records management company during our first year of operations.
- ❖ **Innovative Solutions:** Our team developed efficient workflow systems to manage digitization projects for our clients.
- ❖ **Expanding Reach:** Over time, we collaborated with all the major records management companies across India, building a strong industry presence.
- ❖ **Incorporation:** In 2013, we took a major step forward by becoming a private limited company, operating under the name Chrome Infosoft Solutions Pvt. Ltd.
- ❖ **Product Development:** Drawing from our extensive experience with digital document management, we developed DocPro DMS in 2018, a robust solution to streamline document processes.
- ❖ **Industry Leadership:** Thanks to our dedication and expertise, we quickly became one of the leading providers of document management solutions across various industries.

Our Team

A highly motivated team with deep expertise in Application Development, Maintenance, and Performance Tuning, complemented by specialized domain knowledge in Document Management and Workflow Systems.

Our team operates with a clear focus on:

- **Understanding Customer Business Processes:** We take the time to thoroughly understand each client's unique business needs and processes to provide tailored solutions.
- **Customer Collaboration:** We believe in working closely with our clients, fostering collaboration to ensure solutions align with their goals.
- **Providing Holistic Solutions:** Our team is dedicated to delivering comprehensive, end-to-end solutions that address every aspect of document management and workflow optimization.

Our Approach


We provide solutions that *deliver tangible value* to our customers by leveraging the skills and expertise of our team. We are committed to *developing our people* in an *exuberant work environment*, fostering innovation and excellence at every step.





DocPro Document Management System


A unified, scalable, and intelligent Document Management Solution for all businesses across industries





 Creation of **Documents, Folders, DocTypes, Workflows, User Roles, Users, User Groups, Document Templates, List of Values** etc.

 Capture of Documents using **DocPro scan tool**, capture of index information using **template-based OCR engine** and **capture of text** information from any document format (image, scanned documents, word, excel, ppt, pdf, engineering drawings etc which is used for full-text search).

 Functionalities for **managing** various activities like **indexing** (single and bulk indexing), **versioning, collaboration** (sharing, comments, annotations, publish), **printing, editing, copying, download and business process management**.

 Strong **security** features to mitigate threats that compromise the documents during storage and transmittal. **Security** features include **Access Control, Document Control, End-to-End Encryption, Audit Logs** and **Email Notifications and Alerts**.

 Inbuilt automated features for **compression, storage and archival**. **Retain** function helps in compliance (adherence to statutory and regulatory requirements) and data integrity (protects against accidental deletion or modification of critical documents).

 **Serve** function includes **Comprehensive and intelligent search options**, Various functions that the user can perform on the documents like **view along with collaborate functions, attachment, download, delete, share, versioning** and **push to workflow**, **DocPro Knowledge Management System** and **DocPro API layer** that can be used for integrating with any third-party applications.

The Reports and Admin Panel is seamlessly integrated into these 6 core functions providing a robust End-to-End solution ensuring comprehensive monitoring, control, and administrative capabilities thus enhancing system efficiency, security, and supporting compliance.

ISO 27001 Certification

ISO/IEC 27001:2022



Certificate of Registration

INFORMATION SECURITY MANAGEMENT SYSTEM

Certificate No. 17239

This is to Certify that the Information Security Management System of
Chrome Infosoft Solutions Pvt. Ltd.

Ackruti Star, #122, MIDC, Andheri East, Mumbai, MH, India - 400093

has been found to conform to

ISO/ IEC 27001:2022

INFORMATION SECURITY MANAGEMENT SYSTEM

This Certificate is valid for the below scope of services

Information Security Management System (ISMS) covers the development, delivery, and support of Chrome Infosoft Solutions Private Limited's DocPro Document Management and DocPro Records Management software platform, including the following Products:

1. DocPro Document Management Solution including its components DocPro Scan Tool, DocPro TES, DocPro Template based OCR, DocPro APIs.
2. DocPro Records Management Solution
3. DocPro Accounts Payable Solution

D/SOA, VERSION:01; DATED:15/01/2025

Date of Registration

26/03/2025

Re-certification Date

25/03/2028



Date of Expiry

25/03/2026

Signed on behalf of AQSR

The certificate is valid for three years subject to satisfactory annual assessment. To check certificate authenticity, please visit www.aqsrworld.com

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Accreditation by United States Accreditation Council (USAC) LLC, Miami, Florida, USA, Web - www.usacamerica.us



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